

Returns policy

1. Introduction

- 1.1 We have created this policy to enable you to return products to us in appropriate circumstances.
- 1.2 This policy shall apply to all of our customers, irrespective of their geographical location.
- 1.3 This policy shall apply to all orders submitted through our website.
- 1.4 This document does not affect any statutory rights you may have as a consumer (such as rights under the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 or the Consumer Rights Act 2015).

2. Returns

- 2.1 If you have no other legal right to return a product and receive a refund or exchange, then you will nonetheless be entitled to return a product to us and receive a refund in accordance with this policy if:
 - (a) we receive the returned product within 14 days following the date you received the product;
 - (b) the returned product is unused, in its original packaging, with any labels still attached, and otherwise in a condition enabling us to sell the product as new;
 - (c) you comply with the procedure set out in this policy in relation to the return of the product; and
 - (d) none of the exclusions set out in this policy apply.

3. Returns procedure

- 3.1 In order to take advantage of your rights under this policy, you must contact us to obtain a return authorisation number, and then send the product to us with a covering note quoting that number.
- 3.2 Products returned under this policy must be sent by Royal Mail Signed For, delivery to *Croga Studio Builds, 373 Kennington Road, London, United Kingdom, SE11 4PT*
- 3.3 You will be responsible for paying postage costs associated with returns under this policy.

4. Exclusions

4.1 The following types of product may not be returned under this policy:

- (b) DVDs, CDs and other audio or video or audio-visual recordings;
- (c) Computer software (whether on CD-ROM, DVD-ROM or otherwise);
- (f) any product made to your specification;
- (g) any product made to order;
- (h) any product personalised or adapted for you

5. Refunds

- 5.1 We will give you a refund for the price you paid to us in respect of any product properly returned by you in accordance with this policy.
- 5.2 We will not refund to you the original delivery charges relating to the returned product.
- 5.3 We will not refund to you any costs you incur in returning the product to us.
- 5.4 We will usually refund any money received from you using the same method originally used by you to pay for your purchase.
- 5.5 We will process the refund due to you as soon as possible and, in any event, within 30 days following the day we receive your returned product.

6. Improper returns

- 6.1 If you return a product in contravention of this policy, and you do not have any other legal right to a refund or exchange in respect of that product:
 - (a) we will not refund the purchase price or exchange the product;
 - (b) we may retain the returned product until you pay to us such additional amount as we may charge for re-delivery of the returned product; and
 - (c) if we do not receive payment of such additional amount within 14 days of issuing a request for payment, we may destroy or otherwise dispose of the returned product in our sole discretion without any liability to you.

7. Our details

- 7.1 This website is owned and operated by Croga Studio Builds Limited.
- 7.2 Our principal place of business is at: 373 Kennington Road, London, United Kingdom, SE11 4PT.
- 7.3 You can contact us:
- (a) by post, to the postal address given above;
 - (b) using our website contact form;
 - (c) by telephone, on 0203 405 2260; or
 - (d) *by email: enquiries@crogestudiobuilds.com*

--ENDS--